

# Dominie Pty Ltd



Booksellers • School Suppliers • Drama Agents

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• Email: dominie@dominie.com.au • Dominie website www.dominie.com.au

## RETURNS POLICY

Thank you for purchasing goods from Dominie Pty Ltd.

Please check your order promptly. If your order is incorrect, please follow the guidelines below:

1) **Requests for a Return Authorisation must be made to our Returns Department within 7 working days of receipt of your order.** Failure to advise Dominie within 7 working days may result in your request being declined.

2) **Return Authorisations will not be provided if you change your mind or make a wrong decision.**

**Return Authorisations will not be provided for the following items: software, videos, CDs, sale items, study guides, and resources that include CDs. These items are recognised as being FIRM SALE.**

3) Once the return request has been received, Dominie will fax or email you back a Return Authorisation form. Goods authorised to be returned must be received by Dominie within a two week period of the date of the Return Authorisation.

4) Dominie will only accept goods returned in mint condition and without school names, stickers or other visible signs of defacement. **Goods not eligible for credit will be returned to the customer.**

5) The customer remains responsible for the delivery charge on the initial invoice. The cost of freight to return goods to Dominie remains the responsibility of the customer making the returns request.

Returned goods that fail to reach Dominie remain the senders responsibility and Dominie is entitled to full payment for the cost of said goods.

The cost of returning faulty goods or incorrectly supplied items are exempt from this policy.

6) In order to promptly credit your return goods must:

- be clearly marked **RETURNS** and directed to the above address,
- include a copy of the original invoice,
- include a copy of the Return Authorisation form.

*Payment by EFT:*      *ACCT Name:*    *DOMINIE PTY LTD*  
                                 *BSB Number:*   *032-002*  
                                 *Acct Number:*   *32-0178*

March 2019